

HOW TO USE **zoom** WITH YOUR V.I.P. IPAD

1

JOIN A MEETING

Open the Zoom app and click on the blue "Join A Meeting" button.

2

MEETING

In the location that says "Meeting ID" enter the meeting ID number you received. Below that, enter your screen name. Then click the blue "Join" button.

3

PASSWORD

On this screen, enter the password you received and click "Continue". You will now be part of the meeting. If you logged in early you will be placed in a waiting room and will join the meeting automatically when it starts.

HOW TO USE **zoom** WITH YOUR PHONE

1

JOIN A MEETING

Using your phone, dial 1-301-715-8592, 1-312-626-6799, or 1-646-558-8656 and listen for the woman welcoming you to Zoom.

2

MEETING

Using your keypad enter the Meeting ID number you received and press the # (pound sign). When not using Participant IDs, please press the # (pound sign) again.

3

PASSWORD

Using your keypad enter the password number you received and press the # (pound sign). You will then be told you are part of the meeting. You will be unmuted so please be aware of the background noise around you.